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കേരള ഗസറ്റ്
KERALA GAZETTE

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OFFICE OF THE ADVOCATE GENERAL, KERALA, ERNAKULAM

PROCEEDINGS

No. Ad.B2-19073/2025 8th August 2025.

Sub:—Administration—Advocate General's Office, Ernakulam–Final Seniority List of Personal Assistants and Confidential Assistant (Selection Grade) as on 1-6-2025 published–Reg.

Read:—This Office Order No.Ad.B2 - 19073/2025 dated 26-6-2025.

ORDER

A provisional Seniority List of Personal Assistants and Confidential Assistant (Selection Grade) of Advocate General's Office as on 1-6-2025 was published vide reference cited.

The Officers included in the Provisional Seniority List, if aggrieved by the ranking of their names, were advised to submit their representations/objections, if any, within 30 days from the date of receipt of this proceedings. Since no objections have been received till date and 30 days have been completed after the provisional list was published, the Final Seniority List of Personal Assistants and Confidential Assistant (Selection Grade) as on 1-6-2025 is hereby published.

K. GOPALAKRISHNA KURUP,
Advocate General.

Kochi-682 031

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FINAL SENIORITY LIST OF PERSONAL ASSISTANTS AND CONFIDENTIAL ASSISTANTS (SELECTION GRADE) AS ON 1-6-2025

Sl. No.	*Name & Designation*	*Date of Birth*	*Qualifications*	*Date of PSC Advice/ Trasnfer*	*Date of entry in this Department*	*Date of declaration of Probation*	*Date of Promotion & Post*	*Date of confirmation & post*	*Date of Retirement*	*Remarks*
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Radhamani Palakkal, Personal Assistant (Higher Grade)	30.12.1969	SSLC, B.Com, Diploma in Shorthand and Typewriting	27.11.2000 (IDT)	08.01.2001	28.01.2003	14.05.2004-CA Gr.I 01.04.2010-CA Sr.Gr. 01.03.2013-CA Sel.Gr. 01.06.2020 -PA	01.04.2003-CA Gr.II	31.12.2025	Promoted to the post of PA(HG) w.e.f 01.06.2022
2	Rathi.V.K, Personal Assistant (Higher Grade)	15.05.1970	SSLC, KGTE Typewriting English (Higher), Malayalam (Higher), English (High Speed), Shorthand English (Lower), Malayalam (Lower)	28.11.2000 (PSC)	09.02.2001	21.03.2003	14.05.2004-CA Gr.I 01.04.2010-CA Sr.Gr. 30.04.2013-CA Sel.Gr. 22.02.2021 -PA	01.04.2003-CA Gr.II	31.05.2026	Promoted to the post of PA(HG) w.e.f 01.08.2023
3	C.S.Vijaya, Personal Assistant (Higher Grade)	15.05.1972	SSC, B.A, Diploma in Shorthand and Typewriting	24.07.2001 (PSC)	13.08.2001	13.10.2003	14.05.2004-CA Gr.I 28.12.2010-CA Sr.Gr. 18.07.2013-CA Sel.Gr. 01.12.2021-PA	01.11.2003-CA Gr.II	31.05.2028	Promoted to the post of PA(HG) w.e.f 01.02.2024
4	Shibi Thomas, Personal Assistant	21.07.1971	SSC, Diploma in Commercial Practice, B.Com	17.09.2001 (IDT)	18.09.2001	16.10.2003	25.03.2006-CA Gr.I 29.12.2010-CA Sr.Gr. 18.07.2013-CA Sel.Gr.	01.11.2003-CA Gr.II	31.07.2027	Promoted as PA on 01.06.2022
5	Minimol.C.B, Personal Assistant	02.02.1972	SSC, B.A (History), Shorthand and Typewriting, Typewriting (Higher), Diploma in Shorthand and Typewriting	20.11.2001 (IDT)	04.12.2001	08.03.2004	01.07.2006-CA Gr.I 29.12.2010-CA Sr.Gr. 18.07.2013-CA Sel.Gr.	01.04.2004-CA Gr.II	28.02.2028	Promoted as PA on 01.06.2022

Sl. No.	*Name & Designation*	*Date of Birth*	*Qualifications*	*Date of PSC Advice/ Trasnfer*	*Date of entry in this Department*	*Date of declaration of Probation*	*Date of Promotion & Post*	*Date of confirmation & post*	*Date of Retirement*	*Remarks*
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
6	Suja.P.G, Personal Assistant	08.12.1971	SSC, Diploma in Commercial Practice, B.Com, KGTE Typewriting Malayalam (Higher), English (Higher), Shorthand English (Lower),Hindi Higher Grade Typewriting	04.02.2004 (IDT)	05.02.2004	05.02.2006	01.12.2008-CA Gr.I 01.04.2011-CA Sr.Gr. 01.02.2016-CA Sel.Gr.	01.03.2006-CA Gr.II	31.12.2027	Promoted as PA on 01.02.2024
7	Geetha.M.M, Personal Assistant	02.01.1970	SSLC, Pre-Degree, Diploma in Commercial Practice	03.06.2004(IDT)	04.06.2004	12.06.2006	01.04.2010-CA Gr.I 01.10.2012-CA Sr.Gr. 01.04.2016-CA Sel.Gr.		31.01.2026	Promoted as PA on 01.05.2025
8	Sreeba.V.S, Confidential Assistant (Selection Grade)	01.05.1974	SSLC, Pre-Degree, Diploma in Commercial Practice	31.12.2008 (IDT)	01.01.2009	01.01.2011	01.01.2011-CA Gr.I 01.03.2013-CA Sr.Gr. 01.03.2017-CA Sel.Gr.		30.04.2030	
9	Rosemary Figerado, Confidential Assistant (Selection Grade)	06.01.1977	SSLC, Diploma in Commercial Practice	29.07.2009 (PSC)	25.08.2009	25.08.2011	24.08.2011-CA Gr.I 30.04.2013-CA Sr.Gr. 01.04.2017-CA Sel.Gr.		31.01.2033	
10	Jolsna.N.S, Confidential Assistant (Selection Grade)	28.05.1978	SSLC, Pre-Degree, Diploma in Shorthand & Typewriting, Computer Word Processing, B.Com	29.07.2009 (PSC)	24.08.2009	24.08.2011	24.08.2011-CA Gr.I 17.07.2013-CA Sr.Gr. 01.08.2017-CA Sel.Gr.		31.05.2034	

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
11	Latha.S, Confidential Assistant (Selection Grade)	20.05.1978	SSLC, VHSC, B.Com, M.Com, COPA, Typewriting English (Higher), Malayalam (Lower), Computer Word Processing (Higher)	26.12.2009 (PSC)	28.01.2010	10.02.2012	25.01.2012-CA Gr.I 17.07.2013-CA Sr.Gr. 01.02.2018-CA Sel.Gr.		31.05.2034	
12	Shyja.K, Confidential Assistant (Selection Grade)	03.01.1977	SSLC, VHSC, Diploma in Shorthand & Typewriting, B.Com, Computer Word Processing (Higher)	06.01.2010 (PSC)	28.01.2010	14.04.2012	23.02.2012-CA Gr.I 17.07.2013-CA Sr.Gr. 01.07.2018-CA Sel.Gr.		31.01.2033	
13	Devi.T.S, Confidential Assistant (Selection Grade)	04.12.1972	SSLC, B.A, Diploma in Shorthand & Typewriting, Computer Word Processing	18.03.2010 (MIDT)	25.03.2010	25.03.2012	25.03.2012-CA Gr.I 17.07.2013-CA Sr.Gr.		31.12.2028	Promoted as C.A (Sel.Gr.) on 01.02.2019
14	Sudha.P.S, Confidential Assistant (Selection Grade)	11.03.1974	SSLC, Diploma in Shorthand & Typewriting, Part-time Course on Data Entry & Office Automation	20.11.2010 (PSC)	13.12.2010	14.12.2012	14.12.2012-CA Gr.I 17.07.2013-CA Sr.Gr.		31.03.2030	Promoted as C.A (Sel.Gr.) on 01.04.2019
15	Kavitha.P.V, Confidential Assistant (Selection Grade)	03.12.1973	SSLC, Pre-degree, B.Com, Diploma in Shorthand & Typewriting	04.01.2011 (PSC)	24.01.2011	03.03.2013	24.02.2013-CA Gr.I 18.07.2013-CA Sr.Gr.		31.12.2029	Promoted as C.A (Sel.Gr.) on 01.06.2020
16	Rejitha.K, Confidential Assistant (Selection Grade)	13.01.1986	THSLC, HSE Humanities, Diploma in Secretarial Practice	01.02.2011 (PSC)	24.02.2011	24.02.2013	24.02.2013-CA Gr.I 18.07.2013-CA Sr.Gr.		31.01.2042	Promoted as C.A (Sel.Gr.) on 24.02.2021

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
17	Prameela.K.K, Confidential Assistant (Selection Grade)	20.05.1977	SSLC, Pre-degree, B.Sc (Zoology), DCP	19.02.2011 (PSC)	19.03.2011	19.03.2013	18.03.2013-CA Gr.I 18.07.2013-CA Sr.Gr.		31.05.2033	Promoted as C.A (Sel.Gr.) on 31.03.2021
18	Shyma.C, Confidential Assistant (Selection Grade)	25.09.1980	SSLC, VHSE, Diploma in Secretarial Practice	28.02.2011 (PSC)	15.03.2011	18.03.2013	18.03.2013-CA Gr.I 18.07.2013-CA Sr.Gr.		30.09.2036	Promoted as C.A (Sel.Gr.) on 01.12.2021
19	Priya Bhaskar.V, Confidential Assistant (Selection Grade)	15.05.1976	SSLC, ITI (Surveyor), Diploma in Commercial Practice	05.03.2011 (PSC)	18.04.2011	21.04.2013	21.04.2013-CA Gr.I 18.07.2013-CA Sr.Gr.		31.05.2032	Promoted as C.A (Sel.Gr.) on 30.04.2022 A.N
20	Shini.G, Confidential Assistant (Selection Grade)	17.05.1985	SSLC, HSE, Diploma in Commercial Practice, Word Processing Examination	08.03.2011 (PSC)	27.04.2011	01.05.2013	01.05.2013-CA Gr.I 28.11.2013-CA Sr.Gr.		31.05.2041	Promoted as C.A (Sel.Gr.) on 01.06.2022
21	Vijeshkumar.O.B, Confidential Assistant (Selection Grade)	13.01.1985	SSLC, Diploma in Shorthand & Typewriting, Computer Word Processing	07.07.2011 (PSC)	17.08.2011	17.08.2013	17.08.2013-CA Gr.I 01.12.2013-CA Sr.Gr.		31.01.2041	Promoted as C.A (Sel.Gr.) on 01.06.2022
22	Anitha.T, Confidential Assistant (Selection Grade)	22.05.1977	SSLC, Typewriting English (Higher), Malayalam (Higher), Shorthand English (Lower), Malayalam (Lower), Computer Word Processing (Higher)	25.11.2011 (PSC)	22.12.2011	22.12.2013	22.12.2013-CA Gr.I 14.02.2014-CA Sr.Gr.		31.05.2033	Promoted as C.A (Sel.Gr.) on 01.10.2023

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
23	Ponnamma.K.S, Confidential Assistant (Selection Grade)	23.05.1972	SSLC, B.Com, Typewriting English (Higher), Malayalam (Lower), Shorthand English (Lower), Malayalam (Lower), Computer Word Processing	16.12.2011 (PSC)	01.01.2012	15.01.2014	15.01.2014-CA Gr.I 01.03.2014-CA Sr.Gr.		31.05.2028	Promoted as C.A (Sel.Gr.) on 01.02.2024
24	Prastheena Soumya.P.G, Confidential Assistant (Selection Grade)	02.05.1984	SSLC, Pre-Degree, Diploma in Commercial Practice, Computer Word Processing	03.01.2012 (MIDT)	06.01.2012	21.01.2014	21.01.2014-CA Gr.I 17.07.2014-CA Sr.Gr.		31.05.2040	Promoted as C.A (Sel.Gr.) on 01.06.2024
25	Seena.V.V, Confidential Assistant (Selection Grade)	28.05.1973	SSLC, Diploma in Commercial Practice, B.Com	11.04.2012 (IDT)	05.05.2012	05.05.2014	05.05.2014-CA Gr.I 27.06.2015-CA Sr.Gr.		31.05.2029	Promoted as C.A (Sel.Gr.) on 01.03.2025
26	Divya.T.R, Confidential Assistant (Selection Grade)	15.12.1980	SSLC, Diploma in Commercial Practice, Diploma in Computerised Accounting, Computer Word Processing, B.Com, MOP	20.06.2012 (MIDT)	22.06..2012	22.06.2014	22.06.2014-CA Gr.I 27.06.2015-CA Sr.Gr.		31.12.2036	Promoted as C.A (Sel.Gr.) on 01.05.2025
27	Jency.K.Jose, Confidential Assistant (Selection Grade)	29.06.1984	SSLC, HSE, Diploma in Commercial Practice, Computer Word Processing	21.01.2013 (PSC)	14.03..2013	03.06.2015	23.05.2015-CA Gr.I 01.02.2016-CA Sr.Gr.		30.06.2040	Promoted as C.A (Sel.Gr.) on 01.06.2025

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